



THE CORPORATION OF THE
CITY OF ST. CATHARINES

www.stcatharines.ca

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PLANNING AND BUILDING SERVICES
Planning Services
SITE PLAN APPROVAL APPLICATION

SITE PLAN 60.51. _____

AMANDA NO: _____ SP



PREAMBLE

It is the responsibility of the applicant or authorized agent to complete the particulars required hereunder and to supply all of the plans, reports, studies or other documents identified during pre-consultation to Planning and Building Services.

Has the proposal been reviewed by the Development Committee through pre-consultation? **Y** **N**

Have you consulted with a Planner regarding the type of application that is required (i.e. new agreement, major amendment, minor amendment)? **Y** **N**

If you have not yet consulted with the municipality, please contact the Planning and Building Services Department at 905-688-5601, extension 1660.

Your submission must include the following:

1. A digital copy (pdf format) of a site plan based on an actual plan of survey prepared by a land surveyor licensed in the Province of Ontario, and any associated details (609.6 mm x 914.4 mm);
2. A digital copy (pdf format) of the elevation plans for all sides of all buildings. The plans must identify the proposed building height (to peak), all exterior finishes (materials, glazing and colours), finished grade, and any rooftop penthouses or mechanical equipment (609.6 mm x 914.4 mm);
3. A digital copy (pdf format) of a landscape plan, including a landscape schedule and any associated details (609.6 mm x 914.4 mm);
4. A digital copy (pdf format) of all other plans, reports and / or studies identified during pre-consultation as being required for a complete application (e.g. grading plan, site servicing plan, stormwater management report, lighting plan, noise study, appraisal report, OBC building data matrix form, etc.);
5. A completed application form;
6. For the applicable fee, please see: <http://www.stcatharines.ca/en/buildin/resources/Planning-Services-Application-Fees.pdf>;
7. Any required review fees for those external agencies who will be circulated the application for review and approval (e.g. Region of Niagara, Niagara Peninsula Conservation Authority).

*** PLEASE PRINT ALL INFORMATION ***

1. APPLICANT INFORMATION

REGISTERED OWNER OF PROPERTY: _____

CONTACT IF A NUMBERED COMPANY OR ORGANIZATION: _____

MAILING ADDRESS: _____

TELEPHONE NUMBER: _____

EMAIL ADDRESS: _____

OWNER'S AGENT: _____

CONSULTING FIRM :

MAILING ADDRESS: _____

TELEPHONE NUMBER: _____

EMAIL ADDRESS: _____

OWNER'S LAWYER: _____

LAW FIRM: _____

MAILING ADDRESS: _____

TELEPHONE NUMBER: _____

EMAIL ADDRESS: _____

2. PROPERTY LOCATION AND DESCRIPTION

Municipal address: _____

Legal description: _____

Present use of land: _____

3. TYPE OF PROPOSED DEVELOPMENT

Be as specific as possible in describing how the land and proposed structure will be used. In the case of a restaurant, indicate the number of seats proposed, if indoor and / or outdoor, and the number of seats proposed to be licenced under the Alcohol and Gaming Commission of Ontario. If the proposed development is to be a condominium, confirm the type (e.g. vacant land, standard, etc.).

4. OTHER

Any concurrent applications? Yes No

Type of concurrent applications (check as applicable):

- Official Plan Amendment
- Zoning By-law Amendment
- Subdivision Approval
- Condominium Approval
- Land Division (Severance)
- Minor Variance
- Deeming By-law
- Part Lot Control
- Community Improvement
- Liquor Licence

5. AUTHORIZATION FOR AGENT

(Complete only if applicant is not the registered owner.)

I / We _____

Hereby authorize and direct _____

To make this application on the property known municipally as

For which I am / we are the registered owner(s).

Signature _____ Date _____

6. AFFIDAVIT

I _____ of the City
of _____ solemnly declare that:

All statements contained in this application are true, and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

Declared before me at the _____ of)

_____)

in the _____)

of _____)

this _____ day of _____ 20____)

_____)

A Commissioner etc.

Signature of Owner or Authorized Agent