

**CITY OF ST CATHARINES
PLANNING AND BUILDING SERVICES
BUILDING SECTION**



DEMOLITION PERMIT APPLICATION – SERVICES DECLARATION

This form **must** be completed with all applications.

Date: _____ Project No. _____

Address: _____ Owner(s): _____

1. (a) Is there a **Water service** provided to the subject property? Yes No
- (b) If **YES - REUSE** the existing water service at the property line? Yes No
(must be accompanied by a concurrent building permit application, or else the fee to remove shall be taken as a deposit and held up to one-year or until such time as a building permit has been applied for. If one year has lapse, the City shall use the fee to complete the removal works.)
- (c) If **NO - REMOVE** the existing water service to the subject property Yes No
(work order required – fees shall be paid at time of permit application – **See Note A**)
- (d) Do you have a **Water Meter** to be removed? Yes No
(work order required – fees invoiced after work completed)
NOTE: There will be a charge for City crews to turn the water off as per the 'Schedule of Rates and Fees' and invoiced by the Water Billing Department upon removal of the water meter.

2. (a) Is there a **Sanitary lateral** provided to the subject property? Yes No
- (b) If **YES - REUSE** the existing sewer lateral at the property line? Yes No
(must be accompanied by a concurrent building permit application, or else the fee to remove shall be taken as a deposit and held up to one-year or until such time as a building permit has been applied for. If one year has lapse, the City shall use the fee to complete the removal works.)

Note: A sewer lateral inspection by City crews shall be required and the fee paid as per the 'Schedule of Rates and Fees' at the time of permit application. The Applicant shall contact the **Maintenance Clerk at 905-688-5601 Ext. 2147 to arrange for a time and date to complete the work with adequate access provided, **prior to the demolition permit being issued.****

- (c) If **NO - REMOVE** the existing sewer lateral to the subject property Yes No
(work order required – fees shall be paid at time of permit application – **See Note A**)

3. (a) Is there a **Storm lateral** provided to the subject property? Yes No
- (b) If **YES - REUSE** the existing sewer lateral at the property line? Yes No
(must be accompanied by a concurrent building permit application, or else the fee to remove shall be taken as a deposit and held up to one-year or until such time as a building permit has been applied for. If one year has lapse, the City shall use the fee to complete the removal works.)

Note: A sewer lateral inspection by City crews shall be required and the fee paid as per the 'Schedule of Rates and Fees' at the time of permit application. The Applicant shall contact the **Maintenance Clerk at 905-688-5601 Ext. 2147 to arrange for a time and date to complete the work with adequate access provided, **prior to the demolition permit being issued.****

- (c) If **NO - REMOVE** the existing sewer lateral to the subject property Yes No
(work order required – fees shall be paid at time of permit application – **See Note A**)

Note A: The following items shall only apply for the removal of a water service and/or sewer lateral:

- Fees for removal and decommission of existing services shall be as per the 'Schedule of Rates and Fees', which the Applicant is advised to review;
- The water service shall be decommissioned at the source main and will not be re-usable;
- The sewer lateral will be capped and plugged at the property line and will not be re-usable

Date of Demolition: _____
Contact Name & Number: _____

I HAVE BEEN ADVISED THAT IT IS THE OWNER'S RESPONSIBILITY TO CONTACT 905-688-5600 TO DETERMINE IF THERE ARE ANY PROPERTY TAX IMPLICATIONS. I AGREE TO BE RESPONSIBLE FOR PAYMENT OF ANY OUTSTANDING FEES OVER AND ABOVE THE FEES PAID FOR THE WORKS. MONIES WILL BE REFUNDED AFTER ANY OTHER OUTSTANDING AMOUNTS ARE OFFSET.

Signature of Applicant/Owner

Note: Separate Work Orders are required for Items 1 – 3 above
For all work orders raised in conjunction with a permit application, a copy of this application shall be sent to LSSC

- Forward to LSSC with copy of building permit receipt
- Provide copy to Owner/Applicant

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